**Equity Committee**

**10/10/17**

**2:00 pm-3:30 pm**

**Room LI100**

**MINUTES**

**ATTENDANCE**

E. Cervantes, E. Talavera, J. Richburg, ~~C. Velarde-Barros~~, C. Cisneros, K. Warren, ~~N. Dequin, V. Martinez,~~ K. Moberg~~, F. Lozano,~~ M. Chatterjee, ~~P. Wruck,~~ M. Sanidad, R. Shook, D. Fuentes, ~~J. Chargin, R. Brown, S. Sweeney,~~ B. Boeding, Claudia Traver, E. Luna

1. **Call to Order**

By E. Cervantes at 2:03 pm

1. **Roll Call**

Read by E. Cervantes

1. **Approval of Agenda**

MSC (M. Sanidad /K. Warren). Vote: unanimous. Approved as presented.

1. **Approval of Minutes**

Move to approve minutes to next meeting

1. **Reports/Information**
2. Chair Updates

No updates from Chair.

E. Luna inquired about his position on the committee. E. Cervantes will discuss with N. Dequin for approval. A faculty member is needed on the committee

Striking team activity, E. Cervantes moved to vote, all approved

Budget Update – Ed Cervantes

There is $13k in the budget for tutoring; R. Brown will not be able to use the funding for various reasons. Discussion is to move the funding towards Guided Pathways. E. Cervantes was also able to find ways to fund other items on the list and a small increase from the state will allow for more funding. There is $27k after the fact to put out for proposals. There will be a discussions on how to move out the proposal, example for a specific area, initiative, topic, etc.

Looking at the matrix, Integrated Funding across Initiatives, helped to look at what funding is out there and where it is going. K. Warren asks for clarification for SSSP funding under R. Brown. She does not feel that the chart does not break down whether it is instruction or student services. E. Cervantes is using this particular format to be able to see the bigger picture.

K. Warren is asking for a breakdown of the past budget, she feels that it is hard to comment on the budget without knowing what the changes have been to the funding. She feels this will help committee to be more informed and to be able to look at other resources so that the committee knows how to move forward. E. Cervantes added that at the end of the day all of the information is important, all categories are all important, we are all one college.

1. **New Business**
2. **Workgroups Organizing and Prioritizing**

We have multiple workgroups we need to focus on and prioritize. Need to decide if we still need the workgroups or not.

List the workgroups:

* **Equity Framework/Principals of Community**
* **Professional Development** – Come up with an easy form and process. E. Luna started a discussion. Remove subgroup, will be in discussions with triad in integrated meetings. M. Sanidad asks if this is the only area we are looking to spend money or are we considering other areas such as tutoring.
* **Assessment Forms Review** – Needs someone to take the lead and updating the form. E. Cervantes asks for someone to take the lead on this, no one responds.
* **Athletics** – Carla is working on the athletics group
* **Data Exploration** – E. Cervantes asks K. Warren if she is still interested in taking the lead in this group. K. Warren has reached out to others to participate in this group.

K. Warren would like to look at the numbers and what we are trying to achieve, look at best practices and whether or not we are putting enough into it or too much; Close the gaps, wants to look at where are we going with the Equity committee. Wants to determine what we are trying to accomplish and see where we are going for the year. E. Luna discusses whether we are still being reactive or do we have a broader plan. M. Sanidad asks if all groups are spending all of the money on professional development or is it being distributed to other areas. K. Warren asks how and when money needs to be spent, what is the budget timeline? K. Moberg shared that the Equity budget can be carried over for two years, beginning July 1st. We have been using the funds within 18 months. R. Shook stated that the old proposal document needs to be updated. K. Moberg agrees with M. Sanidad’ s comment, instead of trying to figure out where the funding is across campus, meet with the business office to see where the monies are allocated. E. Luna supports K. Moberg’s strategy to bring coherence to the group. K. Warren proposes meeting with the triad committees to discuss strategies for funding.

E. Cervantes will put together a sign up list to participate in the workgroups.

1. **Reallocation of funds to meeting integrated plan goal**

Purposes to help us meet the integrated plan goal. K. Warren also said that there was a proposal for a Guided Pathway goal that was approved and was never funded. To move forward on the Guided Pathway goals there needs to be funding, none is available at this time. E. Luna asks about the processes being formal and then become informal when processes are not followed through, money is not used. Asks about a process that could be a good resolution. K. Moberg asks what happens to the funds if they are not used, do they get reallocated. K. Warren asks for overall plan and that accepting random proposals may not support overall plan, how do we decide as a group what happens to the money, example proposals, etc. Data group can help us find our institutional goals in order to help determine where the funds are allocated.

1. **Potential Application for funding/dedication to areas of support?**

This is in regards to the additional $27k, E. Cervantes asks what do we want to do with this funding? What does committee want this to look like? E. Luna describes the situation and not having a clear picture of how to start allocating funds. B. Boeding describes the universal design, instead of repackaging, start from the roots. K. Moberg asks B. Boeding to speak to this group about universal design. B. Boeding will see who can come in and speak to the group. E. Cervantes asks if committee agrees or disagrees with bringing in a speaker to teach the committee of the universal design method.

Acceleration, K. Warren feels that there are areas of acceleration that can use more support. Wants to look at how Guided Pathways will help close the gaps.

E. Cervantes asks if we want to focus more on the instructional side of matters. Committee agrees, B. Boeding will do more research and bring it back. E. Cervantes is discussing whether or not we want to prolong things, he is ok with doing the presentations during the fall but not sure if we can get through it all on time and it will go into spring.

1. **Old Business**
   1. Next time we can vote for proposals to be focused in instructional areas.
   2. Vote where we want to reallocate the $13k
2. **Next Steps** 
   1. Send out information about the different workgroups and who wants to sign up
   2. Equity Framework
   3. Vote in reallocation of the funds to Guided Pathways
   4. Vote on the funding to instructional areas
3. **Adjournment at 3:12 pm by consensus.**